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**LETTINGS & PROPERTY MANAGEMENT** 



# **Tenant Fees**

Once an offer has been officially accepted by the Landlord, we ask you to pay a Reservation Fee. This covers references, a credit-check, and the administration of your deposit, which will be lodged with the "Deposit Protection Service".

### **Reservation Fee**

1st Applicant: £234.00 inc. VAT | Each applicant thereafter: £138 inc. VAT | Guarantor (if required) £114 inc. VAT

PLEASE NOTE: These fees are non-refundable if the applicant does not proceed with the tenancy, if the application is declined by reason of the credit check, whether with or without a guarantor or any of the references are deemed to be unsatisfactory in any way.

#### **Contract Fee**

If your application is successful before moving in you will need to pay a **Contract Fee of £60 including VAT**, one month's rent in advance, plus a deposit which is normally the equivalent of six weeks rent. Pets are not usually accepted, but when a Landlord agrees to a pet a higher deposit is required.

#### **Inventories & Check in Fees**

The Landlord covers the cost for the Inventory Report and check in. As an outgoing tenant you are expected to cover the cost of the inventory check-out report which depends on property size.

Unfurnished inventory check-out	Furnished inventory check-out
1 Bedroom - £108 inc. VAT	1 Bedroom - £126 inc. VAT
2 Bedroom – £126 inc. VAT	2 Bedroom – £150 inc. VAT
3 Bedroom – £150 inc. VAT	3 Bedroom – £174 inc. VAT
4 Bedroom - £180 inc. VAT	4 Bedroom - £198 inc. VAT

## **Renewal Fees**

Should you wish to extend your tenancy beyond its initial terms and the Landlord agrees, you will be required to pay a renewal fee of £90.00 inc. VAT

