



GUARANTOR APPLICATION FORM

Your application **will not** be processed and passed over to the landlord/s until you have completed this form and provided the required supporting documentation.

Rental Property Address:
Tenant/s Name/s:

Personal Information

Forename/s: Surname:
Maiden Name: National Insurance Number:
D.O.B: Email:
Mobile: Home: Work:
Current Address: Postcode
Time at Address:

Address History

(if you have lived at your current address for less than 3 years, please provide your last 3 years address history below)

Address: Postcode:
From: To:
Address: Postcode:
Time at Address: To: *Please go onto a separate page, if you need to provide more info.*

Employment Information

Name of Employer/ Company: Number:
Address: Postcode:
Email: Job Title:
Employment Commencement Date: Annual Gross Salary:
Manager/ Point of Contact:

Self-Employment Information

Accountant's Name: Number:
Address: Postcode:
Email:
Self-Employment Commenced: Annual Income:

Emergency Contact Information

Name: Mobile:
Home: Email:
Address: Postcode:
Relationship: *This would be someone we would contact in case of emergencies, where we have been unable to make contact with you directly.*

Other Income

Please declare any other incomes you will be in receipt of including but, not limited to: pensions, housing benefits, child benefit, income support...

Amount: <input type="text" value="£"/>	Frequency: <input type="text"/>	Type: <input type="text"/>
Amount: <input type="text" value="£"/>	Frequency: <input type="text"/>	Type: <input type="text"/>
Amount: <input type="text" value="£"/>	Frequency: <input type="text"/>	Type: <input type="text"/>

Credit History

Do you have any CCJs? *If yes, provide details:*
Have you ever had a mortgage? *If yes, have you ever been in arrears?*
Have you ever been in arrears with your rent? *If yes, how much?*
Have you even been declared bankrupt?

Consent Declaration

I declare by signing this form that I have read and understand every part of this form and what is requested from me. Furthermore, I declare all information provided is true to the best of my knowledge and that I am happy for Hornsea Property Services to complete credit checks and employment references (*where applicable*) with the details I have provided on this form. I also confirm I am happy for this information to be passed onto the landlord of this property.

Signed: Date:
Print Name: *Please note all applications are subject to referencing.*

SUPPORTING DOCUMENTS

In addition to completing this application form, you are also required to provide the below supporting documents:

- **Proof of Income** – this can any of the below:
 - The last 3 months bank statements
 - The equivalent to the last 3 months wage slips (*3 if monthly, 12 if weekly*)
- **Address Identification** – this can be:
 - A banks statement dated within the last 3 months
 - A utility bill dates within the last 3 months
- **Proof of Homeowner Ship** – this can be:
 - A copy of your mortgage statement
 - A copy of your title plan which can be obtained from the land registry
 - A copy of your deeds

Submitting Your Application

Now you have completed your application, this can be returned by email, in person or by post to the below details:

Hornsea Property Services
72 Southgate,
Hornsea,
HU18 1AL

info@hornseapropertyservices.co.uk

If you have any queries regarding your application do not hesitate to give our office a call on **01964 533 343** and select **option 2**.

